

To register and pay by credit card, please complete this form and email to Joyce Labus jglabus64@gmail.com

Payment made for

<input type="checkbox"/> Virtual Registration Registration cost + credit card processing fee: \$130	<input type="checkbox"/> Seminar Sponsorship Sponsorship cost + credit card processing fee: \$255
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Your Information

Name	Member Number	
<input type="text"/>	<input type="text"/>	
Title <input type="text"/>		
Company <input type="text"/>		
Street Address <input type="text"/>		
City	State / Province	Zip Code / Postal Code
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone <input type="text"/>		
E-mail <input type="text"/>		

Payment Info

Please confirm my registration by E-mail

Credit Card Visa MC AmEx

Card Number **Expiration Date** **CVV**

Name (as it appears on card)

Signature **Authorized Amount**

 \$

Seminar Cancellation & Refund Policy

Seminars scheduled by IRWA Ch 39 & 74 are subject to cancellation. All registrants are encouraged to contact the Seminar Coordinator prior to making travel arrangements, keeping in mind that the class may be canceled at any time (for reasons including, but not limited to, insufficient registration, Facilitator emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid registration. IRWA and its chapters assume no other registrant liability resulting from seminar cancellation.

Refund Policy: Written notification of intent to cancel registration must be received by the Seminar Coordinator at jglabus64@gmail.com prior to the seminar start date to be eligible for a refund. A full registration refund will be issued if notice is received 15 days or more prior to class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date; and no refund will be issued for notice received on or after the class start date.